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## **TERMS OF REFERENCE**

### **PURPOSE OF THE COMMITTEE**

The Young Workers Committee will make recommendations to the CUPE BC Executive Board to build the capacity and participation of young CUPE members, and strengthen locals through the involvement of young workers.

### **STRUCTURE OF THE COMMITTEE**

Chairperson to be appointed by the President.

Co-Chairperson to be elected by the committee.

Recording secretary to be elected by the committee.

Members are appointed by the Executive Board.

A CUPE National staff representative will be assigned to support the committee by attending meetings, providing advice and guidance to the committee, and liaising with other CUPE National staff and departments.

With the exception of the Chairperson appointed by the Executive Board, members of the committee must be 30 years of age or younger.

One (1) committee member will be appointed to each of the following committees: Pensions, Political Action, Women's, and Municipal.

As noted under *responsibilities*, all committee members will be encouraged to participate in one other committee meeting per term in a shadowing capacity.

### **TERM**

The term of service on the committee is two years or as otherwise determined by the Executive Board.

### **RESPONSIBILITIES**

- The committee shall take direction from, and be responsible to, the CUPE BC Executive Board. Between meetings of the Executive Board tasks may be assigned to the committee by the Administrative Committee or by the President.
- The committee Chairperson shall report on a regular basis to the CUPE BC Executive Board.
- Submit signed copies of minutes of all meetings to the CUPE BC office as soon as possible following meeting adjournment.
- Make recommendations to the CUPE BC Executive Board related to the development of tomorrow's leaders today.
- Make recommendations to the CUPE BC Executive Board on methods to challenge and overcome any barriers facing young workers, including employers' lack of confidence in the abilities of young workers.
- Encourage the creation of young worker's reps at locals and liaise with young worker committees at local unions where established.
- Make recommendations to the Executive Board on dealing with resolutions passed at the CUPE BC Convention concerning young workers' issues.
- Continue to promote the bargaining of rights and benefits for part-time and auxiliary workers.
- Work in conjunction with other committees and working groups where activities may overlap.

- Assist in providing continued educational opportunities for young workers which could include workshops on knowing your rights, political action, or the WorkSafe BC young workers safety certificate program.
- A report of the committee's activities for the preceding year shall be submitted to the Secretary-Treasurer of CUPE BC upon request.

### **COMMITTEE GOALS AND OBJECTIVES**

Specific goals and objectives for the committee for the term are to be determined at the One Big Committee Meeting (OBCM) and will be outlined in the committee action plan. OBCM will normally be held in the fall following the appointment of the working group. Goals and objectives must be consistent with the purpose of the committee, the CUPE BC Constitution, and any resolution(s) passed by the CUPE BC Convention. They must be approved by the Executive Board prior to implementation.

